Frequently Asked Questions

Degree Audit

How is the new course numbering system reflected in the Degree Audit?
Requirements/transfer distributions are listed using the new course numbering system. Courses completed prior to summer 2008 are still applicable but are displayed as the old number. A green check mark will confirm completion of the requirement/transfer distribution. If a green check mark does not appear, but you believe your course is applicable, please see your advisor or contact the Registration office for information on common course equivalencies.

Will my credits earned from other schools be displayed?
Degree Audit only displays transferred-in credits that have been officially evaluated and approved by the Credentials Evaluator. Students who have registered for classes will need to request their official transcript(s) be sent to Lower Columbia College, and a Transcript Evaluation Request card will need to be submitted to the Registration office. Once your transcript(s) have been evaluated, the accepted coursework will be displayed. For more details please contact the Registration office.

Important Note: An unofficial review of your credits with an advisor does not qualify as an officially submitted request. You still need to complete the official process with Evaluations for courses to be displayed in Degree Audit.

How are transferred-in courses displayed?
Transferred-in courses are denoted by a code “TR” in the degree audit page. Transferred-in courses are converted to their Lower Columbia College equivalent courses in the degree audit page. Courses that do not have a direct equivalency will be shown as ENGL X, MATH X, BIOL X, etc. and will be accepted to their applicable distribution or area of your primary degree or certificate.

Can I view my LCC course history without linking to a degree or certificate?
No. Please go to Online Services and select ‘My Grades/Unofficial Transcript’ link under the ‘Records & Grades section.

Can I view my LCC math and English skills assessment results?
Degree Audit only displays your COMPASS assessment scores (not your placement). Contact your advisor for your placement or the Testing Office.

Are substituted and/or waived courses for professional/technical programs displayed?
Degree Audit only displays the approved substituted course and/or waived requirement(s) that the program chair of the degree or certificate approves and officially submits to the Registrar. Substituted courses and waived requirements are denoted by “WV”. For more details, you may consult the Registration office.

Are there limitations to what Degree Audit can do?

Split credits – Degree Audit does not use partial credits for a degree requirement that has maximum credit limitation. Such as the rules of three maximum credits for activity
PE classes and five maximum credits for performance/studio art classes in Humanities distribution for the AA-DTA transfer degree.

**Semester credits** - Semester credits transferred from other colleges are multiplied by 1.5 converting them to quarter credits. For example, 3.0 semester credits is converted to 4.5 quarter credits. Degree Audit will not check you off for completing a requirement that has a minimum credit rule because of the 0.5 credit difference. However, the Registration Office would waive the 0.5 credit for that area. *0.5 credits are only waived for a course that has been transferred in as 4.5 credits.*

**Out-of-sequence courses are not tracked** - Degree Audit is not able to track the order you complete the courses but will apply out of sequence courses to the degree where applicable.

**Residency credit requirement not tracked** - The College’s policy states that at least 24 of the credits required for a degree or certificate must be completed in residency at LCC. However, Degree Audit does not track this requirement. **Important!** You are still required to comply with the College’s residency credit requirement even though your transferred-in credits displayed in Degree Audit have exceeded the maximum.

**Questions about using Degree Audit?**
Contact Lynn Lawrence, Registrar, llawrence@lowercolumbia.edu