



STUDENT CONDUCT INCIDENT FORM

You are filing a formal student conduct complaint. Please be aware that:

- Your name (complainant) and the BASIS FOR THE COMPLAINT will be shared with the respondent (charged party).
- A copy of your written complaint may be made available to the charged party.

Date and Time of Incident _____ Location of Incident _____

COMPLAINANT INFORMATION (The person making the complaint is the **Complainant**)

Your Name _____ Today's Date _____

Address _____

Phone/Work _____ Phone/Home _____

Office/Division _____ Supervisor _____

LCC Staff LCC Student

RESPONDENT INFORMATION (The charged party is the **Respondent**)

Name _____ SID _____

Phone/Home _____ Phone/Work _____

Address _____

BASIS FOR THE COMPLAINT (Check all that apply)

For a full description of student rights, responsibilities, and sanctions refer to the Code of Student Conduct in the [Student Handbook](#) or the [Washington Administrative Code](#) at (search WAC 132M-125).

Student Conduct may include but is not limited to any of the following:

WAC 132M-125-035

- (1) Academic dishonesty
- (2) Other dishonesty (forgery, false information, etc.)
- (3) Obstruction or Disruption
- (4) Assault
- (5) Cyber Misconduct
- (6) Property Violation
- (7) Failure to comply with directive
- (8) Weapons
- (9) Hazing
- (10) Alcohol, drug, tobacco, electronic cigarettes, and related products
- (11) Lewd conduct
- (12) Disorderly Conduct
- (13) Discriminatory Conduct (please use this [complaint form](#))
- (14) Sexual Misconduct (sexual harassment, sexual intimidation, sexual violence) (please use this [complaint form](#))
- (15) Harassment
- (16) Retaliation
- (17) Theft or Misuse of electronic resources

- (18) Unauthorized access
- (19) Safety violations
- (20) Abuse or Misuse of any procedures
- (21) Motor Vehicle violations
- (22) Violation of other laws or policies
- (23) Ethical violation
- (24) Trespass violation

In the box below, please describe what happened, why it happened, and any relevant background information. It is extremely important to be as specific as possible, Provide dates, times, witnesses, and specific detailed information in your description. Attach a separate sheet or sheets if needed.

Signature_____

Date_____

Please submit the completed, signed form to the Vice President for Student Success, Admissions Center – Room 159.