ACADEMIC STANDARDS COMMITTEE PETITION FORM

Instructions:

1. Complete this form to request the following:
   - Changes to your official college transcript or enrollment record
   - Substitution
   - Waiver of graduation requirements
   - Late withdraw
   - Other (i.e. change in degree requirements, CLEP Test, etc.)
2. Attach any documentation that may support your request.
3. Return in one of the following ways:
   - Rosie Leno, Assistant to the Academic Standards Committee/Admissions Center, RM 158-or-
   - Mail: Lower Columbia College, ADC 158, PO Box 3010, Longview, WA 98632-or-
   - Email: academicstandards@lowercolumbia.edu

Date:	**Student ID #:**
Student Name:	**Student Email**:
Student Address:	**Degree/Program of Study:**

Petition Request: Select One **Student Explanation:**
Supporting Comments: **Instructor/Advisor Signature:**

Allow a minimum of 10 business days for processing.