

LCC IT Project Prioritization Scoring Criterion

Project Title: _____
Point Person: _____
Budget: _____

TEC Review Date: _____
Cabinet Review Date: _____
Cabinet: Approves Rejects

I. Compliance (5 points each) /20

If the project satisfies a compliance issue, it is automatically placed on the timeline and resources are allocated.

- | | | | |
|--|---------------------------|--------------------------|-------------------------|
| ___ Required by the Federal Government, or State of Washington | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> ? |
| ___ Required by accreditation | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> ? |
| ___ Required by the Washington State Board (SBCTC) system | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> ? |
| ___ Other mandates: _____ | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> ? |

Required Implementation Date: _____

II. Strategic (0-4 points each) /16

If the project meets one or more core themes, then it is evaluated and prioritized.

- | | | | |
|---|---------------------------|--------------------------|--------------------------|
| ___ Promotes workforce and economic development | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> NA |
| ___ Improves transfer and academic preparation | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> NA |
| ___ Improves student success, access and support | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> NA |
| ___ Promote institutional excellence and efficiencies | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> NA |

III. Other factors (0-3 points each) /15

- | | | | |
|---|---------------------------|--------------------------|--------------------------|
| ___ The project is scalable | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> NA |
| ___ There is an existing LCC IT standard and the project meets it | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> NA |
| ___ The project integrates with existing systems | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> NA |
| ___ Other colleges are using the project | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> NA |
| ___ It is currently in use at LCC | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> NA |

IV. Cost Benefit Analysis (0-3 points each) /15

- ___ The dependencies or pre-requisites of this project are _____

- ___ The initial cost of the project is \$ _____
- ___ The future and ongoing costs of the project are _____

- ___ The project is budgeted for Yes No NA
- ___ The return on investment (ROI) is defined as _____

Total Priority Point Value /66

Comments: