



The Smart Choice!

Lower Columbia College is located in the heart of historic Longview, WA. LCC is the Smart Choice! Longview offers all of the advantages of a small town but approximately one hour drive provides access to Portland, Oregon, the Pacific Ocean, and the Cascade Mountains.

Why LCC?

Positions offer exciting opportunities to make a positive impact on student learning and our community including participating in campus and community activities, professional development, and collaborating with other faculty and staff.

Mission

The mission of Lower Columbia College is to ensure each learner's personal and professional success, and influence lives in ways that are local, global, traditional, and innovative.

Vision

Our vision is to be a powerful force for improving the quality of life in our community.

Values

Our campus community expects an environment of integrity, respect, collaboration, cooperation, inclusion, and innovation that fosters personal growth, academic excellence, and accountability.

Benefit Overview

Insurance:

We offer an affordable benefits package that delivers choice, access, value, and stability to you and your family. You have medical and dental coverage, life insurance, long-term disability, and the option to enroll in a medical Flexible Spending Account and Dependent Care Assistance Program. For more information on health care benefits, please visit Washington Health Care Authority.

Retirement:

Employees participate in either the State Board Retirement Plan administered through TIAA-CREF or PERS Plan 3 administered through DRS. Both plans are matched by LCC. There are also two supplemental tax-deferred retirement plans you can elect to participate in: the State Board Voluntary Investment Program and the Washington State Deferred Compensation Program.

Other Benefits:

Vacation, Sick Leave, 5 Personal Holi-

Men's Basketball Coach & Gymnasium Manager

Classification: Exempt from Civil Service, Full time, twelve (12) month

Salary: \$48,000

Reports to: Athletic Director

Department: Athletics

Closing Date: May 22, 2017 at 5:00 pm

Lower Columbia College celebrates and embraces diversity of all kinds, including differing beliefs, cultures, people, and experiences. We commit to institutional and individual changes that recognize, understand, and challenge patterns of social inequity and systemic disparities within our ever-changing world. As part of this commitment, we strive to strengthen practices involving student success, cultural enrichment, diversity education, curricular transformation, and employee development. We are dedicated to promoting an accessible, inclusive, and safe environment that fosters cultural competency, educational equity, and social justice for all students, staff, faculty, and our local and global communities.

Description of Position

This position is responsible for the Men's LCC Basketball Team including recruitment, retention, and completion of student athletes as well as managing the overall operations of the LCC gym. Performs all functions and activities within the guidelines and philosophy set forth in the LCC Mission, Vision, Strategic and Athletic Department Plan.

Duties & Responsibilities

The successful candidate will have the following responsibilities:

Perform all duties of Head Coach of the LCC Men's Basketball Team, including:

- Develop and maintain a competitive basketball team that will effectively supplement the educational experience of student athletes
- Understand and follow all rules and regulations governing Northwest Athletic Conference (NWAC) athletic programs in addition to the NWAC rules governing basketball, especially in matters pertaining to recruitment and eligibility of student athletes
- Oversee and delegate duties to assistant coach consistent with expectations regarding NWAC and college policy compliance
- Organize fundraising activities with the specific purpose of enhancing the basketball program
- Participate in Athletic Department activities including department meetings, outreach and fundraising events as requested
- Work collaboratively with college personnel to track and monitor the academic progress of basketball athletes
- Participate in quarterly advising sessions for the athletes to better understand academic and transfer requirements
- Responsible for reporting team scores and other appropriate game statistics to the NWAC office after home contests or away contests in which the opponent is not an NWAC member
- Collaborate with LCC athletic department to develop web site/media/promotional materials for the basketball program
- Work cooperatively with the Athletic Department staff, developing collaborative and collegial relationships with the other coaches in the department
- Understand and follow the policies and procedures of the Athletic Department

days and 10 Paid Holidays per year, Tuition Waiver.

Red Devil Wellness is LCC's employee wellness program that strives to help employees improve and maintain their well-being enabling them to live healthier and more fulfilling lives.

LCC offers on-site childcare through The LCC Early Learning Center. The Early Learning Center is a state licensed program that offers high quality childcare for children ages 1 month through kindergarten entry to students, staff and faculty. The center is open Monday through Friday 7:30 a.m. to 5:30 p.m. The program is a participant of the Washington State Early Achievers quality rating and improvement system and rated a level 4-Quality Level of Excellence. Our teachers are trained in the Early Childhood Education field.

Lower Columbia College provides equal opportunity in education and employment and does not discriminate on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal. Qualified members of protected classes are encouraged to apply. The College is also committed to maintain an environment for teaching and learning which is free of drugs and alcohol.

The Title IX/ EEO Coordinator & Section 504 Compliance/ADA Officer is Kendra Sprague, Administration Building, (360) 442-2120.

If you are hired, you will need to provide proof of identity and documentation of U.S. citizenship or appropriate legal authorization to work for the duration of this position as required by the Immigration Reform Control Act of 1995.

- Create practice and game schedules and provide instruction in the fundamentals of competitive basketball that will help each student athlete develop their maximum potential
- Manage and operate the LCC men's basketball program within budget

Manages overall operations of LCC's Myklebust Gymnasium, providing needed services to Instruction, Student Services, Fitness Center and Athletics programs.

- Maintains gymnasium schedule in cooperation with the Athletic Director and Fitness Center Manager
- Maintains and orders supplies as needed
- Assists with Event Management during athletic contests and tournaments
- Work with Athletic Director and Assistant Athletic Director in making sure the facility is properly set up for athletic contests and outside events
- Schedule and oversee all outside Gymnasium usage requests
- Maintains athletic team uniforms, including washing and regular inventory of all team's uniforms
- Keeping all gymnasium storage areas secure, clean and in order
- Supervise and maintain laundry room and supplies
- Responsible for supervision and maintenance of training room and work with Athletic Trainer to order supplies
- Assists Athletic Director in evaluating facilities and equipment, helping to ensure the safety of equipment and the gymnasium facility
- Work with Athletic Department to make sure all Gymnasium equipment like scoreboards, shot clocks, scorers tables, etc are in good working order
- Coordinate and manage gymnasium signage
- Supervise work study students
- Advocate for gender equity in the LCC athletic department
- Perform in an ethical manner, consistent with the college's mission and values
- Other duties as assigned

Minimum Qualifications

- Bachelor's degree from an accredited institution
- Prior basketball coaching experience at the high school level or above
- Ability to evaluate physical performance related to the inter-collegiate basketball program
- Effective planning and organizational skills
- Ability to effectively communicate with student athletes, faculty, staff and the community
- Ability to work independently
- Demonstrated commitment to inclusiveness and diversity
- Ability to provide effective on and off-field leadership and management
- Valid driver license
- Ability to work evenings and weekends
- Current training in First-aid and CPR or ability to obtain

Preferred Qualifications

- Master's degree
- Previous work experience in a higher education setting
- Experience with at-risk student populations

Application Procedure

Application materials can be obtained on the LCC Jobs Page (<http://lowercolumbia.edu/jobs>).

A complete application packet includes:

- LCC Employment Application
- Cover letter
- Resume
- Unofficial transcripts of all undergraduate and graduate work (Official transcripts will be required upon hire)
- LCC Background Authorization form
- Applicant Data Form (optional)